## Indiana Forum for Research Administration

### 2013 Conference Schedule

**Wednesday, July 31st**

<table>
<thead>
<tr>
<th>Time</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>9:00 am – 5:00 pm</td>
<td>CPRA Body of Knowledge Review (Schwitzer Center, UIndy Hall C)</td>
</tr>
<tr>
<td>7:00 pm – ?</td>
<td>Dinner on Your Own at Santorini Greek Kitchen (Fountain Square)</td>
</tr>
</tbody>
</table>

**Thursday, August 1st**

<table>
<thead>
<tr>
<th>Time</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>8:00 – 8:55 am</td>
<td>Registration, Breakfast, &amp; Welcome (Schwitzer Center, UIndy Hall A)</td>
</tr>
<tr>
<td>9:00 – 9:55 am</td>
<td>Breakout Session 1 (Schwitzer Center, UIndy Hall B)</td>
</tr>
<tr>
<td></td>
<td>Breakout Session 2 (Schwitzer Center, UIndy Hall C)</td>
</tr>
<tr>
<td>9:55 – 10:00 am</td>
<td>Morning Break (Schwitzer Center, UIndy Hall A)</td>
</tr>
<tr>
<td>10:00 – 11:55 am</td>
<td>General Sessions (Schwitzer Center, UIndy Hall A)</td>
</tr>
<tr>
<td>Noon – 1:25 pm</td>
<td>Lunch, Hot Topics, &amp; Business (Schwitzer Center, UIndy Hall A)</td>
</tr>
<tr>
<td>1:30 – 2:25 pm</td>
<td>General Sessions (Schwitzer Center, UIndy Hall A)</td>
</tr>
<tr>
<td>2:25 – 2:30 pm</td>
<td>Afternoon Break (Schwitzer Center, UIndy Hall A)</td>
</tr>
<tr>
<td>2:30 – 4:25 pm</td>
<td>General Sessions (Schwitzer Center, UIndy Hall A)</td>
</tr>
<tr>
<td>4:30 – 5:00 pm</td>
<td>Evaluation and Wrap-Up (Schwitzer Center, UIndy Hall A)</td>
</tr>
<tr>
<td>5:30 – 8:00 pm</td>
<td>Reception (Christel DeHaan Fine Arts Center, Lobby)</td>
</tr>
</tbody>
</table>
SESSION DESCRIPTIONS & SPEAKER BIOGRAPHIES

Wednesday, July 31st

9:00 am – 5:00 pm
Certified Pre-Award Research Administrator Body of Knowledge Review
The purpose of the RACC Body of Knowledge is to familiarize you with the outline of information upon which the certifications offered by RACC are based. This review will help you determine in which areas you are weak and may need additional study. It is not intended as an examination preparation course, nor will it give you strategies or sample test items to familiarize you with what to expect when you take the examination. For more information, go to: http://racc-cert.org/examschedule.html

7:00 pm - ?
Dinner on Your Own at Santorini Greek Kitchen (1417 Prospect St.)
Join the IFRA Conference Planning Committee and other professionals for an evening of fine food and networking in beautiful Fountain Square. Located a short 5 minute drive from the University of Indianapolis campus, Santorini is an award-winning, independently-owned and family-operated authentic Greek restaurant located in Historic Fountain Square near downtown Indianapolis. Indianapolis Monthly Magazine has rated them one of the Top 25 Restaurants in Indianapolis every year since 2004.

Thursday, August 1st

Breakout Sessions
9:00 – 9:55 am
Session 1: Doing It All, Small
Susan Dolle, St. Mary of the Woods; Virginia Shaffer, Wheaton College; Sue Gavin and Michele Bragg, Taylor University

Smaller universities often have 1 person doing pre/post and everything in between. We will be presenting 3 different models of sponsored program offices and discussing what is most important when creating an office at smaller universities

Susan Dolle is director of grants development at Saint Mary-of-the-Woods College, a private liberal arts college in west-central Indiana. Volunteer grant-seeking for a local elementary school led to a decade of proposal development at Indiana State University (ISU), first in Sponsored Programs and later, in the Center for Instruction, Research and Technology. Susan has a BA in English from Massachusetts College of Liberal Arts and a MS in Communication Studies from ISU.

Virginia Shaffer is the Academic Grants Officer at Wheaton College, a residential liberal arts college near Chicago. Virginia was involved with several aspects of grant funding before helping to start up Wheaton's Sponsored Research Office. She has a BA in Psychology from Wheaton College and a MS in Management from the University of South Florida College of Business.
Sue Gavin is the Director of Sponsored Programs at Taylor University, a private liberal arts university located in Upland, Indiana. After a career in sales and small business, Sue spent nine years as administrator for a non-profit before starting Taylor’s sponsored programs office. She has a MBA in Health Care Management from Indiana Wesleyan University and earned her CRA in 2012.

Michele Bragg is a staff accountant at Taylor University. Michele is a graduate of Indiana Wesleyan University with a degree in accounting. Last year, Michele’s responsibilities were extended to include the financial reporting and monitoring of the university’s grant awards, working alongside our Director of the Office of Sponsored Programs.

Session 2: Non-Standard Solicitations
Tammy Good, Indiana University, Indianapolis

Tammy Good is the Associate Director of Grant Services for Indiana University, Indianapolis. She has been a research administrator for over 10 years and her experience includes both pre and post award functions with an expertise in contract negotiation. She currently is leading a group of over forty institutions through combined contract negotiations for a large group of oncology projects. In addition, she works in the contracting group of the Translational Breast Cancer Research Consortium (TBCRC). Tammy is an active member of the Federal Demonstration Partnership (FDP) where she is currently working on the Subrecipient Monitoring subcommittee. She has a Bachelor’s Degree in Business Management from Indiana Wesleyan University and is planning to work on her Master’s degree in the coming year.

General Sessions
10:00 – 10:55 am
Helping Faculty Develop Strong Proposals for Funding
Julia L. Angstmann and Steven B. Chin, Indiana University–Purdue University Indianapolis

Faculty at all levels of expertise find that they need help developing and preparing proposals for external funding. Proposal Development Services staff in the Office of the Vice Chancellor for Research at Indiana University–Purdue University Indianapolis offer a range of services to assist faculty in securing funding for their research, including conducting workshops, applying organizing procedures for timely submissions, and editing both scientific and nonscientific text. These services are applied at IUPUI to a range of proposal types, from small, single-investigator projects to large, multi-investigator, multi-disciplinary, multi-institutional projects.

Julia L. Angstmann, Ph.D., is a proposal writer/editor for Proposal Development Services in the Office of the Vice Chancellor for Research at Indiana University–Purdue University Indianapolis. After completing a B.S. in environmental science at Indiana University Bloomington in 2002, she attended Taylor University where she received a M.S. in Environmental Science. As a Ph.D. candidate at the University of Wyoming, her work on tree water use and global change in Canadian boreal forests gave her experience in large, international collaborative projects. Continuing this international thread, in 2012 she completed a postdoctoral fellowship at the University of Cape Town,
South Africa, where she researched the deposition of air pollutants into local parks.

Steven B. Chin, Ph.D., is associate proposal development manager in the Office of the Vice Chancellor for Research at Indiana University–Purdue University Indianapolis. He received his B.A. in linguistics from the University of the Pacific and his M.A. and Ph.D. in linguistics from Indiana University. He received postdoctoral training in cognitive psychology and was an associate research professor of otolaryngology–head and neck surgery at the Indiana University School of Medicine until 2012. While a faculty member at IUSM, he was an investigator and principal investigator for several research projects supported by the National Institutes of Health and other agencies.

11:00 – 11:55 am  
**International Collaborations – Pre and Post Award Considerations**  
Heather Miller and Sheila Shafer, Ball State University

This session will discuss international collaborations.

**Heather Miller** is a Proposal Manager with the Sponsored Programs Office at Ball State University. She works very closely with the Center for International Development in crafting proposals to sponsors such as the World Bank and USAID.

**Sheila Shafer** is a Grant Specialist with the Contracts and Grants Office at Ball State University. She works with Heather and the Center for International Development in managing the grant accounts and international compliance issues.

12:00 – 1:25 pm  
**Lunch and Hot Topics Roundtables**

**IFRA Annual Business Meeting**

1:30 – 2:25 pm  
**FBI: International Intelligence on College Campuses**  
Special Agent Brian Haynes

The United States is a society of openness and freedom, values especially central to campuses of higher education. Most foreign students, researchers, or professors studying or working in the US are here for legitimate and proper reasons. Unfortunately, a small percentage may be here to gather intelligence for foreign organizations. Information is a valuable asset on campuses, and most of it is shared liberally; however, some information is private or restricted. This presentation will discuss who might be trying to improperly obtain information from US campuses, what foreign organizations may be involved, why universities are targeted and by what methods, and how the FBI may be involved.

**Special Agent Brian Haynes**, is the Strategic Partnership Coordinator, liaison between the FBI and companies with access to classified and/or sensitive proprietary information.
2:30 – 3:25 pm  What Does Industry Look for in a Partner?
Clayton L. Nicholas, Indiana University–Purdue University Indianapolis

Industry is often an untapped source of funding. How do you connect with industry? How do you know who is doing what? Are our faculty ready for an industry partnership? This workshop will tackle those questions and more.

Clayton L. Nicholas is an Industry Research Development Specialist with the Purdue School of Engineering and Technology and the Office of the Vice Chancellor for Research at IUPUI. He received his B.S. in Mechanical Engineering Technology from the Purdue School of Engineering and Technology at IUPUI. He was recognized as a Distinguished Alumni in 2009 and inducted into the Hall of Fame in 2012. Since 2000 he has served on the Dean’s Industrial Advisory Council. Clayton held several management and research positions in his 32 years in industry beginning with Western Electric Corporation in Indianapolis then Delphi Corporation in Kokomo.

3:30 – 4:25 pm  NSF and Research.gov: What You Need to Know
Erika J. Rissi, Staff Associate, Division of Institution and Award Support, Office of Budget, Finance, and Award Management, National Science Foundation

Research.gov is NSF’s grants management system that provides easy access to grants management services in one location. Research.gov is the modernization of FastLane, providing the next generation of grants management capabilities for the research community. In spring 2013, NSF transferred all project reporting from FastLane to Research.gov. This means that grantees now use Research.gov to meet all NSF project reporting requirements, including submission of Final, Interim, and Annual Project Reports and the Project Outcomes Report. Come to the NSF and Research.gov Session to learn more about these important changes; including helpful dos and don’ts about project reporting. The session will conclude with a Q&A session.

4:30 – 5:00 pm  Evaluation and Wrap-Up

5:30 – 8:00 pm  IFRA Conference Reception

The Christel DeHaan Fine Arts Center is an educational arts facility located at the entrance of the campus on the corner of Hanna Avenue and Shelby Street. This award-winning architectural structure houses a two-tiered Ruth Lilly Performance Hall, a superior art gallery, practice rooms, art studios and classroom and a lecture hall equipped with state-of-the-art learning technology.

Fifth Third Bank Campus Sculpture Walk
A variety of art work decorates the UIndy campus through the campus sculpture walk. Sponsored by Fifth Third Bank, the free outdoor art exhibition features work by artists from around the country. Sculptures vary greatly in size, style and subject, and most were chosen for inclusion through the Fifth Third Bank Campus Sculpture Walk Competition. Twenty-four sculptures are included in the exhibition. (Optional. On your own)