FACILITIES

Your school or department may already have a basic facilities statement, which you could then tailor to focus on your lab and the equipment to which you will have access. If there is a grant specialist in your school or department, check with them first before writing this section from scratch. Colleagues may also have a facilities statement that they would be willing to share as a model. However, the Facilities section must be written to be specific to your project, not including equipment or resources that you will not be utilizing. However, it can include facilities at other institutions to which you can gain access. Documentation of that access will be necessary.

A facilities statement includes the tools and space you will need to be able to undertake the proposed research. For example: your lab is 800 square feet and has 6 stations. It has both 120v and 230v power. List your equipment and rather than offer “1 electron microscope,” include the brand, model number, and working specifications, especially if the equipment has a capability that goes beyond the norm.

This document can appear as less of a narrative and more of a “laundry list.” Depending on the proposal, you may need to expand the facilities statement beyond your department or school, such as including institutional information technology resources, services, and software. The University institutional website is an excellent source of information on the expanded resources available to you.